Gold Sponsorship Checklist

Thank you for sponsoring the 2019 SESHRM Spring Conference!

Below are conference details and a checklist for your reference.

Date: Tuesday, March 26th, 2019

Location: Hilton Inn Garden Suites
201 E 8th St
Sioux Falls, SD 57103

Schedule of Events

7:30 a.m. – 8:00 a.m.	Sponsor booth set-up – *8' table with 2 chairs provided*
8:00 a.m. – 8:30 a.m.	Registration and light breakfast
8:30 a.m. – 9:45 a.m.	Conference Session
9:45 a.m. – 10:15 a.m.	Break
10:15 a.m. – 11:30 a.m.	Conference Session
11:30 a.m. – 12:00 p.m.	Lunch – Chapter Announcements
12:00 p.m. – 1:00 p.m.	Conference Session
1:00 p.m.	Dismiss

Checklist

_____ Payment - Have you submitted your payment of $250? Please bring a check the day of the conference or mail to SESHRM PO Box 1302, Sioux Falls, SD 57101

Please email the following to Dana Wohlwend at dana.wohlwend@coloniallifesales.com
_____ Company Logo
_____ Name(s) of booth attendants
_____ Website Link - link will be on the SESHRM website for the month of April
_____ Ad for SESHRM newsletter – small write of business for ad in the SESHRM newsletter

Questions? Please contact:
Dana Wohlwend at dana.wohlwend@coloniallifesales.com